SANTEE SCHOOL DISTRICT REGULAR MEETING OF THE BOARD OF EDUCATION

September 18, 2012 MINUTES

Douglas E. Giles Educational Resource Center 9619 Cuyamaca Street Santee, California

OPENING PROCEDURES Α.

- Call to Order and Welcome 1
 - President Bartholomew called the meeting to order at 7:02 p.m. and read the District Mission Statement.

Members present:

Dan Bartholomew, President Dianne El-Hajj, Vice President

- Ken Fox, Clerk
- Dustin Burns, Member

Barbara Rvan, Member

Administration present:

Dr. Patrick Shaw, Superintendent and Secretary to the Board Karl Christensen, Assistant Superintendent, Business Services Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services Dr. Stephanie Pierce, Director, Educational Services

Linda Vail, Executive Assistant and Recording Secretary

- 2. President Bartholomew invited Kristina Hansen, PTA president at Chet F. Harritt School, to lead the members, staff and audience in the Pledge of Allegiance.
- 3. Approval of Agenda It was moved and seconded to approve the agenda. Motion: Ryan Second El-Hajj Vote: 5-0

Β. REPORTS AND PRESENTATIONS

President Bartholomew introduced audience member Elana Levens-Craig, a candidate for Board seat #4 and Dianne El-Hajj, current Board member who is running unopposed for seat #2.

1. Superintendent's Report

2.

- **Developer Fees Collection Report** 1.1.
- 1.2. Use of Facilities Report
- 1.3. **Enrollment Report**
- Schedule of Upcoming Events 1.4.

Spotlight: 3rd Annual School Beautification Day

Dr. Shaw reported that on August 18th, four local churches organized volunteer groups that converged upon all of our school campuses to help get them ready for the return of students from summer break. The volunteers dug holes, installed a brick retaining wall, laid pavers, removed weeds, planted, and cleaned. A video was presented showing the 3rd annual School Beautification Day volunteers hard at work yet having lots of fun while cleaning and working at our schools, as well as Santana and West Hills High Schools. Following the video, Dr. Shaw said that on the first day of school our schools sparkled, mostly due to all of the volunteers who worked so hard to make this happen. Dr. Shaw introduced Mike Gilson and Phil Harrington, from Pathways Community Church; Ed Ashe, from Riverview Community Church; and Eric Maggio from Carlton Hills Southern Baptist Church. No representative from Gateway Church was able to attend. President Bartholomew presented each church with a certificate of appreciation from the Board.

Mike Gilson thanked the Board for the opportunity to serve the schools. This year was the first time they were able to work at all nine schools and also include Santana and West Hills. Jeff Atkins, who was unable to attend the meeting, loves this project and was the prime mover behind all of the orchestration of this event. This was a small way Pathways could return the favor after the District allowed them to meet at the schools for seven years. Without that opportunity, their church would not be in the community today. They love this project and look forward to doing it again.

Mr. Ashe thanked the Board for allowing them to continue to meet at Cajon Park and they are very appreciative to be able to meet at the school. They look forward to continuing to invest this way in the future.

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Eric Maggio said his church has a great number of teachers so they have a heart for education. They wish to support the schools in any way they can and their members were very excited to help.

President Bartholomew said he heard from many people how fantastic the sites looked and how uplifting that was for our families. The sites were warm and inviting for the first day of school. This wonderful resource to our schools comes at a time when we often don't have the funding for these large scale items.

Member EI-Hajj said she visited a few of the schools. It was a very hot and muggy day and the volunteers continued to work hard to spruce up the schools. Member Burns said the first impression of the school is so important and the help with this is such a great benefit to the school district.

C. PUBLIC COMMUNICATION

President Bartholomew invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS

1. Compliance of Education Code Section 60119: K-12 Textbook and Instructional Materials Funding Realignment Program (IMFRP)

President Bartholomew opened the public hearing on Compliance of Education Code Section 60119: K-12 Textbook and Instructional Materials Funding Realignment Program. There were no public comments. The hearing was closed.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Bartholomew invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations
- 2.6. Approval of Consultants and General Service Providers
- 2.7. Farmers' Market Contract Extension
- 3.1. Pulled for separate consideration.
- 3.2. Approval of Additional Services for Occupational Therapy (OT) Through the Agreement with HM Systems, Inc.
- 3.3. Approval of Agreement Between Intel-Assess and Santee School District
- 4.1. Personnel, Regular
- 4.2. Approval to Renew Internship Contract Agreement with Brandman University
- 4.3. Approval of Short-Term Instructional Assistant Special Education II Position

It was moved and seconded to approve Consent Items, with the exception of item E.3.2., which was pulled by Member Burns for separate consideration.

Motion:	Burns	Second	Ryan	Vote:	5-0
		:			

E. 3.1. Certification and Adoption of Resolution of Sufficiency of Instructional Materials 2012-13

(Pulled by Member Burns for separate consideration.) Member Burns shared that he called Dr. Pierce regarding the Williams Settlement and wanted to know about future conversations regarding digital textbooks and if digital textbooks will be covered under the Williams Settlement. He said the conversation may be very significant and he believes administration should begin the discussion. Dr. Shaw said this will be an excellent conversation for the Technology Committee, and while developing the new Technology Plan would be the perfect time to bring it up. He will convey this as an item for the Technology Committee and Dr. Pierce will follow through with the Chair. Member Burns moved approval.

Motion:	Burns	Second	Fox	••	Vote:	5-0	

DISCUSSION AND/OR ACTION ITEMS F.

President Bartholomew invited comments from the public on any item listed under Discussion and/or Action.

Application for 2012-13 Mandated Cost Block Grant 1.1.

Karl Christensen reported the budget adopted by the State in June for the 2012-12 fiscal year includes an appropriation of \$200 million to fund a block grant for mandated costs, of which \$166 million is for K-12 education. The remainder is for community colleges. Prior to this year, claims had to be filed for each individual mandated cost activity and these claims have gone unpaid for many years. The costs for this program accumulate at a rate of over \$400 million per year at the State level and all conditions indicate that these claims will not be paid for many years due to lack of State funding. The provision for this year allows each school district to annually choose between the traditional claims process and the block grant. The analysis indicates that if the block grant is funded at the \$28 per ADA rate currently reported by the CDE, the District would receive revenue this year of approximately \$175,000 versus the traditional claims process which has produced unpaid claims of between \$35,000 and \$87,000 annually. In order to participate in the Block Grant, we must declare our intent by October 1st which is well before we will know the outcome of the November ballot initiatives and the prospects of major reductions to State revenue. There are inherent risks in applying for the block grant: 1) We would be unable to submit traditional claims for this year, 2) The \$28 per ADA is subject to reduction depending on participation, and 3) There could be some risk that the Governor or Legislature would reduce or eliminate this program if faced with other fiscal needs.

Based on the assumptions, Administration believes the benefits of the Block Grant outweigh the risks and recommends submitting the intent to participate for the Block Grant. Member Ryan said that was an excellent recommendation given the fact that we have received no money for a number of years and moved to authorize staff to apply for the Mandated Cost Block Grant for the 2012-13 school year.

Motion:	Ryan	Second	Burns	Vote:	5-0
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2.1. Agreement with Webb-Cleff Architecture & Engineering Inc. to Provide Architectural Services for the Pepper Drive 10-Classroom Addition and Admin/LRC Joint Use Building CIP Projects

Karl Christensen reported that at the August 7th meeting, the Board authorized Administration to contract with Webb-Cleff Architecture to provide architect services for the Pepper Drive 10-classroom addition and Administration/LRC joint use building. Over the last 2 months he has been working with our attorney and other stakeholders to revise the existing architect agreement. The Agreement presented included major revisions from our previous agreement, and included the following additions and/or changes:

- Certification there are no non-competition agreements with the previous architect firm,
- Termination for Cause provision for the District,
- Indemnification provision for the Architect to indemnify and hold harmless the District against certain actions and claims.
- More fully defines "Basic Services,"
- More clearly defines how "Additional Services" are initiated and that prior written approval is necessary before payment is allowed,
- More fully defines integration of the services of the Architect and Construction Manager in a Lease/Leaseback environment, and
- A fixed fee for each project of \$104,000 for the Pepper Drive 10-classroom addition, with the possibility of some additional services for value engineering changes to save dollars and \$125,000 for the Administration/LRC building.

After finalization of the Board packet. Webb-Cleff proposed some additional minor changes to better clarify responsibilities and integration of services between the Architect, District, and LLB Construction Manager. These changes are associated with Exhibit A which was provided to the Board with redlined revisions.

Member Fox asked how the fixed fees were determined. Mr. Christensen said Christina Becker did a good job of negotiating. The \$104,000 was what was remaining on the previous architect's contract for the classroom building. The \$125,000 cost for the Administration/LRC building is a very competitive price.

Member Burns moved to approve the agreement with Webb-Cleff Architecture & Engineering Inc. for architectural services for the Pepper Drive 10-Classroom addition and Administration/LRC joint use building CIP projects with the revisions presented in Exhibit A. (A copy of revised Exhibit A is included in the permanent Board Packet record.) Motio

on:	Burns	Second	Fox	Vote:	5-0

2.2. Initial Designs for Pepper Drive 10-Classroom Addition and Admin/LRC Joint Use Building

Karl Christensen invited the architects to present to the Board some conceptual designs for the Administration/LRC building and some site layouts and renderings of the already substantially designed and DSA approved 10-classroom addition at Pepper Drive School.

Mr. Christensen requested Board authorization to initiate the work for the Administration/LRC building construction that would begin next summer since we already have the matching share for this project and we would receive approximately \$1 million for a State Grant for this project upon execution of the project. Execution of a construction contract will require action by the Board early next calendar year.

Construction of the 10-classroom addition would be contingent upon receiving a \$2.2 million State Grant apportionment. We will not know whether we will receive these funds until probably December. This project is near the top of this list so we are very optimistic that we will receive these funds.

Mr. Christensen said it must be noted that preliminary estimates for both the 10-classroom addition and the Administration/LRC building combined indicate, even with receiving both State Grants, we may be short as much as \$500,000 to complete both these projects as designed. There will be several design elements for the buildings that will need to be discussed, including enclosing or not enclosing the stairs, and other value engineering changes for both buildings to bring them within the constraints of available funding. The architect explained that putting the elevator outside and adding a 3rd level is about \$650,000 less expensive than putting in a ramp. There will also need to be discussion about the demolition of the PE locker room.

Board members began the discussion about the need to enclose the stairways. Member Burns shared he has concerns about safety in the event of a lockdown students cannot get from floor 2 to floor 1 and student movement would be in a controlled environment. There was discussion about glass enclosures, enclosing one staircase, or other options. The architects will return with renderings showing additional options for the stairs.

Member Fox and Member EI-Hajj asked about the location of the building because it feels like it is on the highest point. The Architect explained the proximity to the main campus, similarly situated on the school site as the other (toward the fields), and the difficult with the elevations of the land. Mr. Fox was concerned about enough playground/field space remaining as they are used by the school as well as baseball and soccer. There is still enough room for six basketball courts and a soccer field.

Member Ryan moved to authorize the initiation of necessary work to prepare for construction of the Admin/LRC Joint Use building at Pepper Drive. Initiation of the 10-Classroom addition is contingent upon apportionment of State grant funds which will not be known until December 2012.

Motion: Ryan Second Fox Vote: 5-0

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3.1.Adoption of Resolution No. 1213-08, Elimination of Classified Non-Management Positions
Member Burns moved to adopt resolution no. 1213-08.
Motion: BurnsVote: 5-0

G. BOARD COMMUNICATION

Member Burns met with Cajon Park administration about elements being put in place next year for student achievement. He also sat in on one of the K.I.D.S. assemblies. The demonstration they provided was great and very informative. He was impressed to learn that dogs can smell 10,000 times greater than humans. Administration shared the dogs visited Cajon Park and a couple of other schools the day following the assemblies. Although the dogs alerted to several students, no students were found with contraband.

Member El-Hajj shared that a core group of the Foreign Language Action Planning Committee scheduled a "quazi" meeting to prepare groundwork for some of the things that needed to be done before there was a full committee meeting. Even though the Strategic Planning meetings, linked with ACI, are beginning in October, the Foreign Language Committee felt that if they were going to look at a dual immersion program again, maybe even next year, there is so much work that has to be done ahead of time and waiting until October would be a great disadvantage. They met informally and had two topics of discussion. The first was regarding an invitation from Nestor School, through the County, with a presentation that follows. It would be helpful if Board members could also attend and view the presentation scheduled for October 18th. The

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Committee wished to plan to visit two sites, Nestor and Longfellow. Terry Heck has secured dates and Member El-Hajj wanted to bring those forward to see if Board members, and anyone else interested, would like to attend. The second discussion was that since we will be having a new sitting Board Member when a decision is made about Foreign Language, it might be a good idea to invite the candidates to the visits.

Member El-Hajj believes it would be beneficial to see those sites and also to visit the Lakeside program. She said the focus of the Foreign Language Committee will not be just dual immersion because one of the goals of the Strategic Plan is how to offer foreign language to all students. The committee will be looking at that as well. To get some of the information the committee needed if the Board needs to make a decision for next year they had to get a jump start.

Member Ryan asked if parents were in attendance at the meeting, particularly the parent that was interested in the Foreign Language goal during strategic planning. Member El-Hajj said no, it was herself, Terry Heck, Suzie Martin, and Tylene Hicks. All the parents will be invited to the first committee meeting in October. It was a "quazi" meeting, no decisions were made, and they just looked at what they could do to get things going and organized. Looking at the list, it is very exciting to see quite a few parents interested in the Foreign Language Committee. All of the committee members will be invited to attend the immersion program visits. Dr. Shaw will contact Terry Heck to make certain the original parent on the committee is aware of the meetings and personally invited to participate.

Member EI-Hajj asked Board members to check their calendars to see if they might be available to attend the visits. Member Ryan would also like all of the committee applicants to be informed of the pending visitation dates. Members Burns suggested notifying the committee members in their introductory letter about the visitation dates so it would not be such short notice. He said it would be important to visit Lakeside's program.

Linda will be notifying members this week of the committee meeting and will include the visitation information and dates in the introductory letter so they can reserve the dates. Linda will also notify the Board candidates of the visits if they are interested in attending.

Since the scheduled visits are for schools that provide one-way and dual immersions programs, Dr. Pierce will locate a 50-50 immersion program to visit.

Board members were provided the list of applicants to participate in Action Planning committees. They were pleased to see many parents on the list. Board members would like a complete list of each committee and the dates and times for their meetings.

Dr. Pierce said Administration is very excited about this first Professional Development Day on September 24th. Professional Development will be employed for all certificated employees across the District from 8:30 a.m. to 3:00 p.m. Board members were provided a schedule and invited to visit anytime throughout the day. Administrators and Language Arts Specialists will be presenting and facilitating the conversations and other administrators will be in attendance at each grade level training. Attendees will also be provided a feedback form to help in planning for the January 7th Professional Development Day.

Based on the suggestion by the Board to find a way to recognize the great job people are doing, Dr. Shaw provided a schedule of school site staff meetings he will attend to thank staff for their hard work for Student Achievement. He asked each principal their thought about what would their staff like and will bring a small treat to each. Board members Fox and Burns will plan to attend most of the meetings with the Superintendent.

H. CLOSED SESSION

President Bartholomew announced that the Board would meet in closed session for:

- 1. Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- 2. Conference with Labor Negotiator (Govt. Code § 54956.8) Purpose: Negotiations Agency Negotiator: Karl Christensen, Asst. Superintendent Employee Organization: Classified School Employees Association

The Board entered closed session at 8:48 p.m.

I. RECONVENE TO PUBLIC SESSION

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The Board reconvened to public session at 10:28 p.m. No action was reported.

J. ADJOURNMENT

The September18, 2012 regular meeting adjourned at 10:28 p.m.